

MINUTES  
WINNEBAGO COUNTY EMERGENCY BOARD  
204 S. FIRST STREET, ROCKFORD IL  
July 13, 2021

**I. CALL TO ORDER**

Meeting was called to order at 9:00 a.m. by Todd Stockburger.

**II. ROLL CALL**

Present: Todd Stockburger, Joe Corl, Adam Truman, Joel Hallstrom, E. J. Dilonardo, Don Shoevin, Don Carlson, Randy Berke, Chuck Lynde  
Guest: Elizabeth Russell, Dave Rickert, Mark Karner, Pete Sotos, Robyn Gustafson

**III. MINUTES**

Chairman Stockburger updated on attendees, Todd Hughes and Sandy Stansell being absent. Each provided notes that the Chairman will discuss later in the meeting. Board reviewed previous month's minutes. **Motion:** Don Shoevin made a motion to approve minutes; Joel Hallstrom seconded motion. Motion carried by a unanimous vote.

**IV. FINANCIALS**

Budget reviewed, Item 42290 (Other Departmental Supplies) was discussed why it was so high. Elizabeth Russell explained costs covers the new phone system, phase 1 and phase 2 that is due to cut over in September 2021. Chairman Stockburger will provide a detailed report to the board on costs. Dave Rickert explained this is just a guide we are currently under budget. See page 4 and 5 for details for what was expected. . **Motion:** Joel Hallstrom made a motion to approve minutes; Joe Corl seconded motion. Motion Carried by a unanimous vote.

**V. NEW BUSINESS**

**Call Volume/Answering Report**

Reports supplied to members. County numbers have improved. Rockford call volume is higher. Hiring is a work in progress to assist in improving the numbers.

### **Sikich Proposal**

Board discussed the difference between Baker Tilly and Sikich. Sikich had more experience/history with ETSB's however Baker Tilly was \$3000 less for the next 3-year period. Dave Rickert noted that there would be a cost savings going with Baker Tilly, but the decision on which company used was at the board's discretion. **Motion:** Joe Corl made a motion to continue with Sikich and it was seconded by Don Shoefflin. Motion carried by a unanimous vote.

### **911 Budget**

Elizabeth Russell gave brief overview of where we are with the current budget and what we are looking at for the 2022 budget. Chairman Stockburger asked board to set aside additional time at the August meeting to discuss the Budget further. Elizabeth Russell will put numbers together for items to discuss. IE: CAD Payment, Remodel for City Center, Liebert System (cooling system) Lead-time for System is 12-14 weeks. Additional Software, Backup system (additional 4 CAD Licenses, 4 Phone Positions for County Center).

Board was ok to see only numbers, did not need actual quotes.

### **Renewal of Sandy Stansell Contract**

Project Manager for Solacom only paid for hours worked. Renewal of contract for approx. 1 year, at same rate of pay.

**Motion:** Don Shoefflin made a motion to approve Sandy Stansell for another year. Joe Corl seconded the motion. Motion carried by a unanimous vote.

## **VI. OLD BUSINESS**

ETSB Surcharge Interest update- Per Dave Rickert he went in front of the county finance committee to do an interest allocation. This is to be done on a quarterly basis for ease of use.

PSAP Remodel-Per Elizabeth Russell a working on a PO to be issued for the County Center Remodel, Budget item for next year due to delay for architect needed to complete plans.

NG911 Project- Stephenson County and Freeport's equipment installation complete. Remainder of counties for installation: JoDaviess, Carroll and Bureau. Once these 3 remaining counties are completed then Phase II. Cutover will begin. Solacom has a tentative for Winnebago County in September; however, a concern was raised about that timing with the County remodel plans. More discussions will be forthcoming regarding the timing of the cutover for Winnebago County:

CAD/RMS Interface- Elizabeth Russell has had 10 Departments respond that they are interested. Waiting on additional departments responses.

Telephone Line update-Already discussed

CAD/RMS Governance Agreement-Held over until August for Todd Hughes

Connectivity and MDT Update-Waiting on numbers for 2022 budget.

June 22, 2021 Outage- lasted approx. 3-1/2 hours. 10:00 p.m. Until 1:30 a.m., Information fail from vendor to notify of maintenance. We used back up system to address calls. Redundant system was used, Rapid SOS sees call coming in, shows phone # that we call back to find out the nature of the call and send appropriate assistance.

Phase II in September should solve this problem going forward once complete.

Per Sandy Stansell: We were to have a conference call with Amit from Syndeo (on Wednesday) but Solacom was unable to arrange it. I have once again pushed for that conference call to be scheduled because of the need for our Rockford/Winnebago team to discuss the fiber cut and more importantly the need for a more diverse routing path as our back up.

## **VII. NEXT MEETING AND ADJOURNMENT**

Next meeting scheduled for Tuesday August 10, 2021 at 9:00 a.m. – Rockford Fire Headquarters/Commissioners Room-204 S. 1<sup>st</sup> Street, Rockford, IL 61104

**Motion:** A motion was made to adjourn at 9:41 a.m. by Don Carlson  
Motion Carried.